

CLASS SCHEDULE:

Mondays 1:00 to 2:30pm room 5D.6

Fridays 1:00 to 2:30pm room 5D.6

INSTRUCTOR: Émilie Richer

OFFICE: 8A.11 (the DTU Office)

EMAIL: ericher@dawsoncollege.qc.ca

This is the only way to communicate with me electronically! **Do NOT use LEA**

INSTRUCTOR ACCESSIBILITY (OFFICE HOURS & E-MAIL):

Students can contact the instructor by e-mail at any time to schedule office hours. If students use the e-mail address indicated above, they can expect a prompt response during the week.

Fixed weekly office hours: Tuesdays 12:00 to 1:00pm

COURSE WEBSITE:

www.obeymath.org

Students should check the above website for updated information pertaining to the course. Homework, assignments, solutions and all relevant information will be posted on this website under the instructor's name.

EVALUATION SCHEME:

60% Three (3) class tests (worth 20% each)

40% Projects, assignments, quizzes and laboratories

LATE SUBMISSION:

In-class assignments must be submitted during the class in which they were assigned. For all other work, 10% will be deducted if they are submitted late and an additional 10% will be deducted for every 24 hours that the assignment is late. Assignments will not be graded if they are more than one week late.

MISSED EVALUATIONS:

- There will be NO POSSIBILITY of writing tests or in-class assignments on a different day than indicated below or announced in class.
- Upon presentation of a valid medical note, the weight of the missed evaluation will be distributed proportionally to the other activities.
- The valid medical note MUST be presented within a week of the student's return to classes or the expiration of the medical note (whichever comes first)

SCHEDULE OF EVALUATIONS:

All dates of evaluations (other than pop quizzes and in-class assignments) will be announced by the instructor at least 2 weeks in advance.

TESTS (60%)*

***STUDENTS MUST WRITE AT LEAST 2 TESTS IN ORDER TO PASS THE CLASS, IF A STUDENT MISSES MORE TESTS THEY SHOULD APPLY TO THE COLLEGE FOR AN AUTHORIZED MEDICAL ABSENCE**

TERM WORK (40%)

Assignment 1: Friday September 28th 2012 (12:00 noon)

Assignment 2: Friday November 2nd 2012 (12:00 noon)

Assignment 3: Wednesday December 5th 2012 (8:30am)